

MEMORANDUM OF INTENT

**Establish a Special Rating Area in Onrus & Vermont
(Ward 13, Overstrand Municipality)**

***To improve the public safety & service delivery in our
community.***

**Compiled by:
Onrus-Vermont Special Rating Area Steering Committee**

MEMORANDUM OF INTENT FOR THE CREATION OF A SPECIAL RATING AREA IN ONRUS & VERMONT (WARD 13, OVERSTRAND MUNICIPALITY) TO IMPROVE THE PUBLIC SAFETY & SERVICE DELIVERY IN OUR COMMUNITY

1. INTRODUCTION:

1.1. Executive Summary

This document outlines the plan to add value to the communities of Ward 13 (Onrus, Onrus North, Berghof and Vermont; including the area currently known as Paradise Park) in terms of public safety & service delivery through the use of CCTV cameras & other measures to improve the area (hereinafter: “the OVSRA”).

Should the SRA proposal be accepted and the Steering Committee has obtained 50% plus one vote, the application will be made to the Overstrand Municipal Council. If the application is then approved the business plan will be finalized and put out to tender. It is proposed that an additional rate be levied on properties in the areas referred to above.

A Not-for-profit Company with members as made provision for in Schedule 1 of the Companies Act, No 71 of 2008 (hereinafter: “The Company”) will be formed to operationalize the business plan. The proposal and process are in line with the conditions as laid down in the Local Government: Municipal Property Rates Act, (No 6 of 2004) as well as the Special Rating Area Policy & Special Rating Area By-Law (www.overstrand.gov.za). An implementation date is set for 1 July 2020.

2. MEMORANDUM OF INTENT

2.1. Background

The Overstrand Municipality (OM) has an excellent Integrated Development Plan (IDP) that describes the effective management of its municipal area. It generally meets most and, in some cases, all the needs of the different communities and towns within the vast area covered by its borders.

Informal and non-binding meetings were held with various experts and security role-players to gather information on possible solutions for Ward 13. A scenario was sketched and inputs were received accordingly. The final design can only be drafted once the comments from the communities have been obtained. At a number of meetings the community has been made aware of the intended CCTV cameras and supplementary municipal services; and their benefits.

It is envisaged that once the community has made the decision approving the proposal (through a voting process) the steering committee will apply to the municipal council, and after their approval the process will be entered into the Municipal budgeting plan for implementation on 1 July 2020. During the first part of 2020 a Not-for-profit Company will have to be registered which can then enter into a formal contractual arrangement with a provider. It is envisaged that the Steering Committee will be considered (through election) as board of directors for the company but directors could also be elected/appointed from the community.

2.2. Approval process & projected timeline (According to SRA by-law & policy)

| Activity | | Status / Planned date: |
|-----------------------------|--|--|
| Initiation phase | | |
| 1. | The steering committee of the OVSRA shall, after consultation established with the community the precise objectives of the proposed OVSRA. | <i>Completed</i> |
| 2. | The development of a website to give the public access to information and the progress of the process. | <i>In Process</i> |
| 3. | Regular communication in terms of the development of the process with the Chief Financial Officer of Overstrand Municipality and other officers as deemed necessary by the Chief Financial Officer. | <i>In Process</i> |
| 4. | The design of a questionnaire for consideration by the Chief Financial Officer. | <i>Completed</i> |
| 5. | Approval of the questionnaire and Memorandum of Intent by the CFO. | <i>Completed</i> |
| 6. | The provision of adequate information to all taxpayers regarding the proposed OVSRA and the first survey. | <i>Completed</i> |
| 7. | Obtaining of contact details (especially email addresses) of all taxpayers in conjunction with the Overstrand Municipality. | <i>Completed</i> |
| 8. | Setting up a business plan and a 5 year budget for the expected expenditure in consultation with the community and the Chief Financial Officer of Overstrand Municipality, and the determination of the scope of the additional rate on property value to fund the budget. | <i>Completed</i> |
| First Public Meeting | | |
| 9. | The convening of a public meeting during which the public will be informed about the process, the objectives, the costs and the benefits it will have for each taxpayer and where input will be received. | <i>Advertise in HT 06/09 & VN 10/09 Meeting: 26 Sept 2019</i> |
| 10. | Second/Additional public meeting if necessary or if Business Plan change after First Public Meeting. | <i>2 Oct 2019</i> |
| 11. | The obtaining of taxpayers support by means of a proper voting process. (50% +1) | <i>26 Sept – 29 Nov 2019</i> |
| Application | | |
| 12. | The preparation and submission of an application for the proposed OVSRA to Municipal Council. The application must be advertised & notice to residents to be given before or within 7 days of advertisement. | <i>2 Dec 2019 Advertised in VN 03/12 & HT 05/12</i> |

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|---------------------------|---|----------------|
| 13. | Public meeting (not more than twenty days or less than seven days before the objection period closes). | 8 Jan 2020 |
| Objections | | |
| 14. | Property owners objecting to the establishment of a special rating must do so in writing and include a motivation for their objection. Objections close not less than 30 days from advertisement. | 17 Jan 2020 |
| 15. | The approval of the Overstrand Municipal Council. | 28 Feb 2020 |
| Inauguration Phase | | |
| 16. | The election of a board of directors by the community. The board will be responsible for ensuring compliance with the provisions of the OVSRA. | March 2020 |
| 17. | The establishment of a non-profit company to which the revenue raised by Overstrand Municipality as additional rates, will be paid. | March-May 2020 |
| 18. | Levying of additional rate. | 1 July 2020 |
| 19. | Final quotations/tenders. | July/Aug 2020 |
| 20. | Awarding of contract to supplier. | Sep 2020 |
| 21. | Installation & testing of CCTV system. | Oct–Nov 2020 |
| 22. | Fully operational system. | Dec 2020 |

2.3. Steering Committee

The steering committee consists of the following members:

Chair: Abner Francois-André Inghels

Organisation: OnVerWag, Hermanus CPF

Hendrik Johannes Greeff

Organisation: Onrus Ratepayers Assoc.
Other affiliations: Ward Committee

Theo Agenbag

Organisation: Onrus Trading Post
Other affiliations: Ward Committee

Michiel de Kock

Organisation: NG Church Onrus
Other affiliations: Hermanus CPF, OnVerWag

Anne Marie Droomer

Organisation: OnVerWag
Other affiliations: Overberg SRF

Henry William Heard

Organisation: Vermont Ratepayers & Environmental Association
Other affiliations: Vermont Conservation Trust, Vermont Coastal Path Committee, Ward Committee

Caroline Anne Gabb

Organisation: Onrus Estuary Forum
Other affiliations: Hermanus CPF, OnVerWag, Onrus Ratepayers Association, Ward Committee

Henry Edward Holloway

Organisation: OnVerWag